Cabinet

MINUTES OF THE CABINET MEETING HELD ON 7 JANUARY 2020 AT THE KENNET ROOM, COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman), Cllr Allison Bucknell, Cllr Ian Blair-Pilling, Cllr Simon Jacobs, Cllr Toby Sturgis and Cllr Bridget Wayman

Also Present:

Cllr David Halik, Cllr Brian Mathew, Cllr Ian Thorn, Cllr Clare Cape, Cllr Mike Hewitt, Cllr Alan Hill, Cllr Ruth Hopkinson, Cllr Jon Hubbard, Cllr Peter Hutton, Cllr Bob Jones MBE, Cllr Gordon King, Cllr Horace Prickett, Cllr Jonathon Seed, Cllr Christopher Williams, Cllr Graham Wright and Cllr Robert Yuill

1 Apologies

Apologies were received from Cllr Laura Mayes and Cllr Pauline Church.

2 Minutes of the Previous Meeting

The minutes of the meeting held on 10 December 2019 were presented.

Resolved:

To approve as a correct record and sign the minutes of the meeting held on 10 December 2019.

3 **Declarations of Interest**

The following declarations of interest were received:

- Cllr Richard Clewer, Cllr Bridget Wayman and Cllr Ian Thorn, declared interests in relation to agenda items 11 and 15 – Stone Circle Company Business Plans – as they are Directors of the Company. All the Councillors left the meeting during the item's consideration.
- 2. Alistair Cunningham, Executive Director, declared interests in relation to agenda items 11 and 15 Stone Circle Company Business Plans as he is a Director of the Company. He left the meeting during the item's consideration.
- 3. Dr Carlton Brand, Executive Director, declared an interest in relation to agenda item 9 Provision of Loan Facility for Wiltshire College as he is

a Governor of the College. He left the meeting during the item's consideration.

4 Leader's announcements

The Leader informed the Cabinet that following a series of surveys and investigations, the swimming pool section of Clarendon Leisure Centre, Trowbridge, had been closed from 23 December 2019. The building was closed due to concerns over its structural integrity and would not be reopened until these issues had been addressed. Some minor works were being undertaken in the next couple of weeks to allow the sports hall element of the Centre to reopen.

Funding is being allocated to complete significant remedial structural works on the main pool side structure, and this would be completed for the summer.

5 **Public participation and Questions from Councillors**

1. Stephen Eades read out a statement, copy attached as an appendix to these minutes, about the planning application to build an ATT gasification Incinerator at Westbury.

Cllr Sturgis, as Cabinet member for Spatial Planning, Development Management and Investment provided a verbal response at the meeting, a copy of which is attached as an appendix to these minutes.

The Leader thanked Mr Eades for his question and explained that a written response would be sent to him in due course.

2. Adrian Temple Brown read out a statement and asked a question, copy attached as an appendix to these minutes, about the climate emergency and the rise in average temperatures.

The Leader thanked Mr Temple Brown for his question and explained that a written response would be sent to him in due course.

6 Strategic Depot Implementation Plan

Cllr Ian Blair-Pilling, Cabinet Member for IT, Digitalisation and Operational Assets introduced the report which set out the strategic direction for the depot review, which included an update on the first phase of that review, detail of the projected service need and objectives for Phase 2.

Cllr Blair-Pilling referred to the objectives detailed in the report for Phase 2 and emphasised that works to be undertaken at the depots would result in a reduction of the Council's carbon footprint. He indicated that the scope of the review would be enhanced with the inclusion of a review of Household Recycling Centres in specific locations.

Colin Gale asked for further information about the proposed review of Household Recycling Centres as indicated in the report. The Leader confirmed that a future Depot Strategy would contain the detail requested and this would be available in 6 to 12 months.

In response to questions from Cllr Ian Thorn about the potential income from the sites and the scrutiny process, Cllr Blair-Pilling reported that the income from sites was still to be determined. The Leader explained that the detail contained in the report referred to maintenance works being undertaken at a number of depots to comply with Environment Agency licences, whilst a Depot Strategy was being prepared. Cllr Bob Jones MBE confirmed that the Environment Select Committee would have involvement in the preparation of the Strategy prior to its consideration at a future Cabinet meeting.

In response to questions from Cllr Jon Hubbard about, proposals for the number of depots, vehicle movements and potential increases in carbon footprint, Cllr Blair-Pilling explained that the proposals for Phase 1 would result in a decrease in the number of operational depots from 12 to 10. Vehicle movements would be kept to a minimum as the depots are located throughout the county to enable efficient delivery of services, reasonable response times and minimised distances travelled to deliver services.

The Leader requested that any proposals to close a Salt Store, for example Semington, that the salt stock is finished before the Store is closed rather than the salt stock being transferred to another Store.

Resolved:

- 1. To note the progress on phase one of the depot review.
- 2. To note the service demands and agree these should form the basis of the future solution for the depot portfolio.
- 3. To agree that the objectives of the Phased approach.
- 4. To agree the overall strategic approach of identifying sites in the north and south of the County, as part of Phase 2.
- 5. To agreed that the household recycling centres should be included in the rationalisation review, allowing for options to be considered in a wider context.
- 6. To agreed that the waste transfer station solutions should be considered, as part of Phase 2.
- 7. To agree to an additional budget allocation of £3.500m for new projects.

Reason for decision:

To establish the implementation of the strategic depot review so as to facilitate the optimum use of Council assets whilst balancing service needs and future operational market requirements.

7 Porton Science Park - Phase Two

Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development introduced a report seeking Cabinet's endorsement of funding for a second phase of development at Porton Science Park, to help achieve the long-term vision for growing high value activity in the defence and health/life sciences sectors at this centre of excellence.

The Leader explained that the first phase of the Porton Science Park became operational in January 2018 and was now at 90% capacity. The Park was proving to be very successful, although it was essentially a workspace focussed facility with no readily available business support on offer, and lacked meeting, conferencing and collaborative space. Phase 2 would deliver a research and innovation facility linked to the Porton Campus, providing the much-needed facilities and would be partially financed by a European Regional Development Funding grant.

Cllr Ian Thorn, Leader of the Liberal Democrat Group, who welcomed the proposals. In response to questions from Cllr Thorn about the yield, profitability and risks of Phase 2 and whether there was an opportunity to scrutinise the proposals, the Leader and Executive Director explained that Phase 1 generated a return on investment, risks had been mitigated by the use of EU funding and there were plans to recruit a Director to manage the facility. It is expected that Scrutiny would have involvement at the appropriate time.

In response to a question from Cllr Mike Hewitt about the widest use of conferencing facilities, in addition to those 'on-site', the Leader confirmed that this was the case.

Resolved: To endorse:

- the funding of £2,500,000.00 capital to enable the draw-down of match European funding for the costs of building a 20,000 sq ft (1858 sqm) Innovation centre at Porton Science Park, and to provide specialist business support, training and development onsite.
- 2. an additional £2,500,000.00 capital to fund an additional 1858 sqm, enabling a larger 3716 sqm building to be constructed, which will provide grow-on space, additional employment from the scheme and enable an economy of scale. As with the first phase building at Porton, the additional space will be built as a shell, with a reduced

price per sqm charged to reflect the fit-out costs the tenant will bear.

Reason for decision:

- 1. To progress delivery of Porton Science Park, in partnership with Dstl and PHE.
- 2. To ensure that businesses at Porton Science Park do not need to travel out of the SWLEP area for innovation support because this project will provide free access to this in situ.
- 3. To offer flexible space for meetings and a collaborative laboratory space supported by existing ultrafast broadband provision, as well as creative and recreational space to support networking.
- 4. To build on existing innovation assets at Porton Science Campus (including the specialist technology which may be made available at Dstl and PHE) and directly develop opportunities for exchange between small and medium sized enterprises and larger research bodies in the area.
- 5. To establish links to higher education institutions, researchers and academics on a national basis, as well as Catapult centres and other centres of excellence.
- 6. To increase demand from the SME business base for research and development activity by lowering the barrier to entry and providing an affordable space for these activities to be undertaken.
- 7. To enhance innovation capacity within SWLEP based SMEs including the ability to undertake end-to-end research and development for new products and process innovations, including opportunities to work in collaboration with research institutes.

8 Wiltshire Council Adoption Service: 2019/20 Q1-2, 6 Month Report

Cllr Peter Hutton, Portfolio Holder for Children's Safeguarding, presented a report which provided an interim six-month report about the performance of the Adoption Service of Wiltshire Council.

Cllr Hutton explained that it was a statutory requirement that the Adoption Service provided regular assurance reports to the Council. This is achieved through annual year-end report, supported by a brief six-month update relating to quarters 1 and 2. The report detailed the following two main areas of focus, as there was a need for continual improvement regarding the Adoption Service:

- The need for timeliness of the assessment of adopters and their match with a child to be adopted; and
- The need for timeliness of the adoption of children with complex needs.

The report recognised the Government's commitment to improving adoption services in terms of numbers of children being adopted and the timeliness of matches for children requiring adoptive placements, the development of the Adoption Service, within the broader context of the development and implementation of Adoption West.

Cllr Hutton referred to the annual comparative performance figures and how they are measured using the Adoption Scorecard, which for Wiltshire Council showed overall continued improvement.

Cllr John Hubbard, Chair of the Children's Select Committee, welcomed the report and informed the Cabinet that Adoption West, the regional response to developing collaborative arrangements to improve performance by 6 local authorities, would now be the subject of a new scrutiny regime between the 6 partners. Cllr Hubbard explained that he was currently the interim Chair of the Interim Scrutiny Committee and that Wiltshire Council would be allocated 2 places on the Committee.

Resolved: That the Adoption Service 2018 Q1-2 6 month report be noted and adopted.

Reason for Decision:

Wiltshire Council is an Adoption Agency registered with Ofsted. The 2014 Adoption Minimum Standards (25.6) and 2013 Statutory Guidance (3.93 and 5.39) describe the information that is required to be regularly reported to the executive side of the local authority to provide assurance that the adoption agency is complying with the conditions of registration whilst being effective and achieving good outcomes for children and service users.

9 Provision of Loan Facility for Wiltshire College

Cllr Simon Jacobs, Cabinet Member for Finance and Procurement, presented a report seeking a loan facility to Wiltshire college to enable them to complete their campus redevelopment.

Cllr Jacobs reported that Wiltshire College had asked the Council to consider offering a further loan facility to cover the refinancing of their current loan and to make up the shortfall on their first loan of £65,000. The first loan was agreed by Cabinet in July 2019 and would enable the College to redevelop their Salisbury and Lackham College campus.

In response to a questions from ClIr Ian Thorn, Chairman of the Financial Planning Task Group, about the value of assets offered as security against the Ioan and the interest rate of the Ioan, the Leader, ClIr Jacobs and Director of Housing and Commercial Development confirmed that the value of assets offered as security would cover any default in repayments of the Ioan, and in the unlikely event of any default, the assets would not impact on the education offered. The interest rate offered reflected the current competitive market rate for the refinancing of the loan.

The Leader confirmed that the Financial Planning Task Group would have the opportunity to review all the relevant information in connection with the loan.

Cllr Jon Hubbard, Chair of the Children's Select Committee, suggested that Wiltshire College should be encouraged to consider the provision of education in locations around the county that they did not currently provide an education offer at. Cllr Jacobs confirmed that this was a direction of travel that the Council would wish to consider.

The Leader indicated that the partnership work is ongoing but would not form part of the discussions in relation to the loan arrangements.

Resolved:

- 1. To agree to provide a loan facility of up to £6.312 million to Wiltshire college subject to obtaining required security for the loan and proof of cash flow to repay the loan.
- 2. Subject to agreeing to provide the loan facility agree to include a capital allocation of £6.312m in the 2020/21 capital programme
- 3. To delegate the detail of the security required and the commensurate interest to be charged on the loan to the Director of Finance and Procurement in consultation with the Cabinet Member for Finance, Procurement, Transformation and Operational Assets.
- 4. To delegate to the Director of housing and commercial development the authority to secure the charge on the security offered by Wiltshire college for the loan.
- 5. To delegate to the Director of Housing and commercial development in consultation with the Cabinet Member for Finance and procurement authority to negotiate an option on Wiltshire College land in return for the loan facility.

Reason for Decision:

The proposals will provide a loan facility to enable Wilshire college to refinance their current loan portfolio. In turn this will enable the Wiltshire College to offer courses to the benefit of young people in Wiltshire as well as enable the Council to generate a return on the loan commensurate with the risk that is presented. The Council will seek to negotiate an option to further its strategic interests and enable the Chippenham Futures project in return for the loan facility. (Note: Dr Carlton Brand, Executive Director, declared an interest in relation to agenda item 9 – Provision of Loan Facility for Wiltshire College – as he is a Governor of the College. He left the meeting during the item's consideration.)

10 Acquisition of Land at Horton Road Devizes

Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development presented a report which detailed a proposal to acquire land at Horton Road, Devizes and sell individual parcels to interested companies to construct employment facilities.

The Leader explained that it was proposed that the Council acquires the whole site, together with the adjoining skid pan owned by the Office of the Police and Crime Commissioner. Any remaining land could be developed for employment purposes by the Council as an investment.

The Leader also explained that the recommendations no longer required approval by Full Council as the Cabinet had authority to make a final decision about the purchase of the land.

Resolved:

- 1. That the Council acquires, subject to the grant of planning permission for employment purposes, the land at Horton Road Devizes, including the skid pan.
- 2. To dispose of individual plots to companies to enable employment development to take place.
- 3. To construct employment units on any remaining land as a commercial investment.

Reason for Decision:

To enable employment development to take place thereby safeguarding and creating jobs in accordance with 'Growing the Economy' section of the Council's Business Plan.

11 Stone Circle Company Business Plans

Cllr Simon Jacobs, Cabinet Member for Finance and Procurement presented a report which detailed the proposed business plans for the Stone Circle Companies beginning in the financial year 2020/21.

Cllr Jacobs explained that the shareholder agreement between the Council and the companies requires the companies to present proposed business plans three months before the forthcoming financial year. The boards of the three companies met on 17 December 2019 to consider the business plans for 2020/21.

In addition, the report detailed proposals for the establishment of a new trading company within the Stone Circle Holding Company Ltd called Stone Circle Energy Company Ltd. The company would facilitate the sale of energy generated from the installation of photovoltaic cells at a Council park and ride scheme subject to due diligence and production of an acceptable business plan.

Resolved:

- 1. To agree the business plan for Stone Circle Holding Company Limited beginning in 2020/21 based on the business plans for the subsidiary companies.
- 2. To agree the year one business plan for Stone Circle Housing Company Limited as set out at Appendix A in the exempt part of the agenda.
- 3. Subject to Cabinet agreeing the Stone Circle housing company business plan at 1 and 2 above, to agree the loan agreement required.
- 4. To support Stone Circle Housing Company Limited's proposal to establish a shared ownership product and to agree to receive a detailed proposal as to how such a scheme would operate.
- 5. To agree the business plan of Stone Circle Development Company Limited as set out at Appendix B in the exempt part of the agenda.
- 6. Subject to Cabinet agreeing the Stone Circle development company business plan at 5 above, to agree the loan facility required.
- 7. Subject to agreeing Stone Circle Development Company Limited's business plan at 5 above, to agree to enter into sale contracts conditional upon obtaining planning consent for the following Council owned sites; Marlborough former resource centre, Ashton Street resource centre, Royal Wootton Basset former depot and Calne Priestly Grove as set out in appendix B1 in the exempt part of the agenda.
- 8. To agree to delegate the decision to dispose of the New Zealand Avenue site to Stone Circle Development Company subject to Stone Circle Development Company Limited providing an acceptable project plan, to the Director of Finance and Procurement and the Director of Commercial, Housing and Commercial Development, in consultation with the Cabinet Member for Finance and Procurement and Cabinet Member for Spatial Planning Development Management and Investment.

- 9. To agree that the Council's legal services provide conveyancing and associated development legal services to Stone Circle Development Company Limited and the resourcing contract between the Council and the company is amended accordingly.
- 10. To agree to delegate authority to agree the project plan for each development proposed by Stone Circle Development Company Limited, to the Director of Finance and Procurement and the Director of Commercial, Housing and Commercial Development, in consultation with the Cabinet Member for Finance and Procurement and Cabinet Member for Spatial Planning, Development Management and Investment.
- 11. To agree to establish Stone Circle Energy Company Limited as a subsidiary of Stone Circle Holding Company Limited and the shareholders agreement and articles of association as at appendix C of the report.
- 12. Subject to agreeing to establish Stone Circle Energy Company Limited, at 11 above, to agree to recruit an independent director to the company and delegate the appointment to Executive Director of Children and Education.
- 13. To agree remuneration for Directors of Stone Circle Energy Company Limited of £2,000 per directorship for independent directors and Councillors who do not receive additional allowances that would reflect the work of the company.
- 14. Subject to agreeing to establish Stone Circle Energy Company Limited, to note the Stone Circle Energy Company limited business plan as at appendix D in the exempt part of the agenda and, to delegate to the Director of Finance and Procurement, in consultation with the Cabinet member Finance and Procurement authority to agree the business plan.
- 15. To agree to include £200,000 capital allocation in the 2020/21 capital programme as loan finance for Stone Circle Energy Company Limited to be released subject to production of acceptable project plan as required by the shareholder agreement,
- 16. To agree to delegate authority to agree a conditional sale contract for development proposed by Stone Circle Energy Company Limited on Council land to the Director of Finance and Procurement, in consultation with the Cabinet Member for Finance and Procurement and Cabinet Member for Spatial Planning, Development Management and Investment.
- 17. To agree to delegate authority to agree the project plan for development proposed by Stone Circle Energy Company Limited to the Director of Finance and Procurement and Director of Housing

and commercial development, in consultation with the Cabinet Member for Finance and Procurement.

18. To agree to delegate authority to conclude detailed contract arrangements with the Stone Circle Companies including changes to the resourcing contract to the Director of Housing and Commercial Development in consultation with the Director of Finance and Procurement and the Director of Legal, Electoral and Registration Services.

Reason for Decision:

The proposals aim at complying with the shareholder agreement the Council has with the Stone Circle Companies to agree the business plans and consequent actions that the Council needs to consider.

(Note:

- 1. Cllr Richard Clewer, Cllr Bridget Wayman and Cllr Ian Thorn, declared an interest in relation to this item as they are Directors of the Company. All the Councillors left the meeting during the item's consideration.
- 2. Alistair Cunningham, Executive Director, declared an interest in relation to this item as he is a Director of the Company. He left the meeting during the item's consideration.)

12 Urgent Items

There were no urgent items.

13 Exclusion of the Press and Public

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Numbers 14 and 15 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

14 Acquisition of Land at Horton Road Devizes

Cllr Philip Whitehead, Leader of the Council and Cabinet Member for Economic Development presented a report which highlighted further detailed financial information in relation to the purchase of the land at Horton Road, Devizes.

The Leader explained that he was the member for the Urchfont and The Cannings Division and that in order to avoid any possible conflicts of interest arising during the completion of the necessary legal transactions, that the Deputy Leader should also be included at recommendation 2 below.

The Leader also explained that the recommendations no longer required approval by Full Council as the Cabinet had authority to make a final decision about the purchase of the land at Horton Road.

Resolved:

- 1. Approve the acquisition of the land at Horton Road Devizes from BSL together with the adjoining Skid Pan.
- 2. Authorise the Executive Director, Growth, Investment and Place (or as permitted by the scheme of delegation) to agree terms for the completion of necessary legal transactions and documents in consultation with the Leader of the Council and Deputy Leader of the Council.
- 3. Approve the funding of the acquisition as set out in the Financial Implications section detailed in the report.

Reason for Decision:

To enable employment development to take place thereby safeguarding and creating jobs in accordance with 'Growing the Economy' section of the Council's Business Plan.

15 Stone Circle Business Plans

Cllr Simon Jacobs, Cabinet Member for Finance and Procurement presented the appendices to the Stone Circle Companies report considered at minute number 11 above.

Resolved: To note the following appendices:

- Appendix A Stone Circle housing company business plan
- Appendix A1 Stone circle housing company shared ownership model business plan
- Appendix B Stone Circle development company business plan
- Appendix B1 Stone Circle development company site development programme and appraisals
- Appendix D Stone circle energy company indicative business plan

Reason for Decision:

The proposals aim at complying with the shareholder agreement the Council has with the Stone Circle Companies to agree the business plans and consequent actions that the Council needs to consider.

(Note:

- 1. Cllr Richard Clewer, Cllr Bridget Wayman and Cllr Ian Thorn, declared an interest in relation to this item as they are Directors of the Company. All the Councillors left the meeting during the item's consideration.
- 2. Alistair Cunningham, Executive Director, declared an interest in relation to this item as he is a Director of the Company. He left the meeting during the item's consideration.)

(Duration of meeting: 10.00 - 11.45 am)

These decisions were published on 9 January 2020 and will come into force on 17 January 2020.

The Officer who has produced these minutes is Stuart Figini of Democratic Services, direct line 01225 718221, e-mail <u>stuart.figini@wiltshire.gov.uk</u>

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Minute Item 5

Wiltshire Council Cabinet

7 January 2020

Statement from Stephen Eades

Agenda Item 5 – Public Participation

To Councillor Toby Sturgis – Cabinet Member for Spatial Planning, Development Management and Investment

Statement

The Leader has told me the Council takes its responsibilities very seriously. It has consulted Public Health England; the Environment Agency and no objections have been raised. No one has raised a JR challenge, and to revoke consent would lead to a compensation claim. So, the planning decision stands.

None of this makes sense.

The Council has an overriding legal duty of care, particularly to protect public health and safety under CP42 on incinerators and CP54 and 55 on air quality.

The atmospheric emissions will be highly toxic. They'll contain tiny particles, all toxically contaminated and 16 tonnes will be emitted into Westbury's air annually.

The housing estate on the White Horse escarpment is at the same height as the top of the chimney. When the wind blows from the incinerator residents will be inhaling this poison. Not for one day, but for 25 years.

In 2017 PHE and the EA wrote a report. It said these tiny particles go straight into the lung and the very smallest straight into the bloodstream. New evidence from the USA shows they also go straight into the brain. In 2018 DEFRA said that this risk is more significant than previously thought.

In the planning hearing last year did the Council raise any of this with PHE and the EA? No.

Did the Council ask the EA if it could control this under the Environmental Permit? No.

On the point that there has been no JR challenge - seriously, who can afford to do that?

It is said the Council cannot revoke for fear of a compensation claim. People's health will be badly injured by this planning decision. So, would the consent holder make such a claim? No, it would amount to tainted money.

Councillors, your shame is not in making the wrong decision. Your shame is in denying the evidence behind that wrong decision. It's time to think again. Westbury is waiting.

Response

I am responding as the Cabinet member responsible for development management.

I confirm the Strategic Planning committee had a comprehensive report on this application with responses from the relevant statutory experts. The council has not been advised that any of these bodies has changed their view, no legal challenge has been made nor has central government called -in the decision. In these circumstances there are no grounds to justify revoking the planning permission.

Wiltshire Council Cabinet 7 January 2020

Statement and Question from Adrian Temple Brown

Agenda Item 5 – Public Participation

To Councillor Richard Clewer – Deputy Leader of the Council and Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration

Statement

Good Morning Councillors,

I hope you had a good Christmas and are looking forward to the New Year. I found it quite a difficult Christmas this year, there was plenty in the media and on the news about the climate crisis. I hope that a lot of you watched some of that on the television and had time to reflect and maybe even reached for your PCs to do a little research, as I requested at the last cabinet meeting I came to.

Question

I would like to know if each member of this cabinet accepts the climate crisis science as endorsed by 11,000 scientists in November 2019 and understands the link between the exponential rise in global atmospheric CO2 levels and the exponential rise in global average temperature?

Response

At its meeting held on 26 February 2019 full Council acknowledged the climate emergency and resolved to seek to make the county of Wiltshire carbon neutral by 2030. Cabinet collectively has confirmed its commitment to supporting the motion and has subsequently resolved to make Wiltshire Council carbon neutral by 2030. Decisions made to date and work reported to full Council by Cabinet demonstrate this commitment. As explained by the leader of the council at the Cabinet meeting held on 7 January 2020, Cabinet members collectively agree on any decisions to be made, based on all relevant information available to them at that time. This page is intentionally left blank